

BEFORE THE WASHINGTON STATE  
EXECUTIVE ETHICS BOARD

In the Matter of:

Jenna Hyatt

Respondent.

No. 2012-058

STIPULATED FACTS,  
CONCLUSIONS AND ORDER

**I. STIPULATION**

THIS STIPULATION is entered into under WAC 292-100-090(1) between the Respondent, JENNA HYATT, and Board Staff of the WASHINGTON STATE EXECUTIVE ETHICS BOARD (Board) through MELANIE DeLEON, Executive Director. The following stipulated facts, conclusions, and agreed order will be binding upon the parties if fully executed, and if accepted by the Board without modification(s), and will not be binding if rejected by the Board, or if the Respondent does not accept the Board's proposed modification(s), if any, to the stipulation.

**Section 1: PROCEDURAL FACTS**

1.1. On November 9, 2012, the Executive Ethics Board (Board) initiated an anonymous complaint alleging that Jenna Hyatt, Director of Residence Life and New Student Programs, Central Washington University (CWU), may have violated the Ethics in Public Service Act by using state resources to support a political candidate for Superior Court Judge. On January 11, 2013, the Board found Reasonable Cause that Jenna Hyatt violated RCW 42.52 and ordered the penalty be over \$500.00.

1.2. The Board is authorized under RCW 34.05.060 to establish procedures for attempting and executing informal settlement of matters in lieu of more formal proceedings under the Administrative Procedures Act, including adjudicative hearings. The Board has established such procedures under WAC 292-100-090.

1.3. Jenna Hyatt understands that if Board staff proves any or all of the alleged violations at a hearing, the Board may impose sanctions, including a civil penalty under RCW 42.52.480(1)(b) of up to \$5,000, or the greater of three times the economic value of anything received or sought in violation of chapter 42.52 RCW, for each violation found. The Board may also order the payment of costs, including reasonable investigative costs, under RCW 42.52.480(1)(c).

1.4. Jenna Hyatt recognizes that the evidence available to the Board staff is such that the Board may conclude she violated the Ethics in Public Service Act. Therefore, in the interest of seeking an informal and expeditious resolution of this matter, the parties agree to entry of the stipulated findings of fact, conclusions of law and agreed order set forth below.

1.5. Jenna Hyatt waives the opportunity for a hearing, contingent upon acceptance of this stipulation by the Board, or her acceptance of any modification(s) proposed by the Board, pursuant to the provisions of WAC 292-100-090(2) which provides in part:

The board has the option of accepting, rejecting, or modifying the proposed stipulation or asking for additional facts to be presented. If the board accepts the stipulation or modifies the stipulation with the agreement of the respondent, the board shall enter an order in conformity with the terms of the stipulation. If the board rejects the stipulation or the respondent does not agree to the board's proposed modifications to the stipulation, the normal process will continue. The proposed stipulation and information obtained during formal settlement discussions shall not be admitted into evidence at a subsequent public hearing.

1.6. If the Board accepts this stipulation, the Board will release and discharge Jenna Hyatt from all further ethics proceedings under chapter 42.52 RCW for matters arising out of the facts contained in the complaint in this matter, subject to payment of the full amount of the civil penalty due and owing, any other costs imposed, and compliance with all other terms and conditions of the agreed order. Jenna Hyatt in turn agrees to release and discharge the Board, its officers, agents and employees from all claims, damages, and causes of action arising out of this complaint and this stipulation and agreed order.

1.7. If this Stipulation is accepted, this Stipulation and Order does not purport to settle any other claims between Jenna Hyatt and the Washington State Executive Ethics Board, the State of Washington, or other third party, which may be filed in the future.

1.8. If this Stipulation is accepted, this Stipulation and Order is enforceable under RCW 34.05.578 and any other applicable statutes or rules.

1.9. If the Board rejects this stipulation, or if Jenna Hyatt does not accept the Board's proposed modification(s), if any, this matter will be scheduled for an administrative hearing in front of the Board and Jenna Hyatt waives any objection to participation by any Board member at any subsequent hearing to whom this stipulation was presented for approval under WAC 292-100-090(2). Further, Jenna Hyatt understands and agrees that this proposed stipulation and information obtained during any formal settlement discussions held between the parties shall not be admitted into evidence at a subsequent public hearing, unless otherwise agreed by the parties.

## Section 2: FINDINGS OF FACT

2.1. Ms. Hyatt was the Director of Residence Life and New Student Programs, CWU all times pertinent to this investigation.

2.2. On April 12, 2012, Ms. Hyatt sent an email to CWU staff at their CWU email addresses inviting them to meet Jim Denison, a candidate for Superior Court Judge at her home on July 23, 2012, at 6:30 to 7:30 pm. The invitation stated “Gary and Jenna Hyatt cordially invite you to meet Jim Denison and find out why he is Kittitas County’s best choice for Superior Court Judge.”

2.3. The email was sent from Ms. Hyatt’s personal laptop computer using her yahoo.com account, with a “cc” to her own CWU email address, while she was in her office located on the campus of CWU.

2.4. The email requested an RSVP to Ms. Hyatt’s yahoo.com account. An active RSVP link was provided in the email. A recipient that wanted to respond to the email would be doing so using the CWU email system.

2.5. CWU email addresses are available through the non-public CWU Faculty and Staff INTRANET. Some but not all, CWU email addresses are available through the public internet site.

2.6. Ms. Hyatt informed the Board investigator that she sent the email to a few people that she knew around the campus.

2.7. Ms. Hyatt informed the Board Investigator that she knew the email address for the people from corresponding with them from work.

### Section 3: CONCLUSIONS OF LAW

3.1. Pursuant to chapter 42.52 RCW, the Executive Ethics Board has jurisdiction over Ms. Hyatt and over the subject matter of this complaint.

3.2. Pursuant to WAC 292-100-090(1), the parties have the authority to resolve this matter under the terms contained herein, subject to Board approval.

3.3. The Ethics in Public Service Act, Chapter 42.52 RCW, prohibits state employees from giving or receiving a special privilege. RCW 42.52.070 states:

Except as required to perform duties within the scope of employment, no state officer or state employee may use his or her position to secure special privileges or exemptions for himself or herself, or his or her spouse, child, parents, or other persons.

3.4. Based on Findings of Fact 2.7, Jenna Hyatt received a special privilege in violation of RCW42.52.070.

3.5. The Ethics in Public Service Act, Chapter 42.52 RCW, prohibits state employees from using state resources to support a political candidate. RCW 42.52.160(1) states:

No state officer or state employee may employ or use any person, money, or property under the officer's or employee's official control or direction, or in his or her official custody, for the private benefit or gain of the officer, employee, or another.

3.6. Based on Findings of Fact 2.1 through 2.7, Ms. Hyatt obtained and used state resources to support a political candidate for Superior Court Judge in violation of RCW 42.52.070, RCW 42.52.160 and WAC 292-110-010.

3.7. The Board is authorized to impose sanctions for violations to the Ethics Act pursuant to RCW 42.52.360. The Board has set forth criteria in WAC 292-120-030 for imposing sanctions and consideration of any mitigating or aggravating factors.

#### **Section 4: AGGRAVATING AND MITIGATING FACTORS**

In determining the appropriateness of the civil penalty, the Board reviewed the criteria in WAC 292-120-030. It is an aggravating factor that, Ms. Hyatt was the Director of Residence Life and New Student Programs Center at the time of the violations and these types of violations significantly reduce the public respect and confidence in state government employees,

#### **Section 5: AGREED ORDER**

5.1 For the violation RCW 42.52.160, Jenna Hyatt will pay a civil penalty in the amount of, one thousand, five hundred dollars (\$1,500). The Board agrees to suspend (\$500.00) on the condition that Jenna Hyatt complies with all terms and conditions of this Stipulation and Order and commits no further violations of RCW 42.52 for a period of two years from the date this agreement is executed.

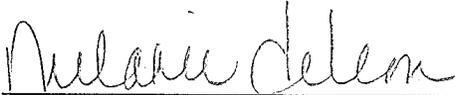
5.2 The civil penalty of \$1,000 is payable in full, to the State Executive Ethics Board within 45 days after this stipulation is accepted by the Board, or as otherwise agreed to by the parties.

## II. CERTIFICATION

I, Jenna Hyatt, hereby certify that I have read this Stipulation and Agreed Order in its entirety; that my counsel of record, if any, has fully explained the legal significance and consequence of it; that I fully understand and agree to all of it; and that it may be presented to the Board without my appearance. I knowingly and voluntarily waive my right to a hearing in this matter; and if the Board accepts the Stipulation and Agreed Order, I understand that I will receive a signed copy.

 2-22-13  
Jenna Hyatt                      Date  
Respondent

Stipulated to and presented by:

 2/25/13  
Melanie deLeon                      Date  
Executive Director

